

**MINUTES OF THE BOARD OF DIRECTORS' PUBLIC HEARING AND MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY APRIL 16, 2018

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Ken Brawley, Scott Blackerby, Matt Brown, Donald Johnston, Mark Kuneman, and Stanley Thomas

Members Absent: Brad Morgan

Staff: Drew Satterwhite, Carolyn Bennett, Debi Atkins, Tasha Hamilton and Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

I. Call to Order

Board Vice President Johnston called the meeting to order at 12:30 p.m.

II. Pledge of Allegiance

Board Vice President Johnston led the group in the Pledge of Allegiance.

III. Administer Oath of Office

General Manager Drew Satterwhite informed the Board that Ty Chapman sent an email to inform the Board that he will not be serving on the GTUA Board. His job duties have changed requiring him to travel more. He did not feel that he could devote the necessary time to the Board.

IV. Presentation of Plaque to Debi Atkins for 30 years of service.

Board Vice President Johnston presented the plaque to Debi Atkins and commended her for the excellent job she does, inviting the Board to review the plaques received by Debi from the Government Finance Officers Association, receiving Certificates of Achievement for Excellence in Accounting. Debi Atkins thanked the Board for the plaque and expressed her gratitude to her two co-workers for their assistance in keeping the Authority's financial records.

V. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and are enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

VI. * Consider and act upon approval of Minutes of February 19, 2018 Meeting

VII. * Consider and act upon approval of accrued liabilities for February/March 2018

Board Member Mark Kuneman made a motion to approve the consent agenda items. Board Member Scott Blackerby seconded the motion. Motion passed unanimously.

VIII. Citizens to be Heard

There were no citizens present requesting to speak before the Board.

IX. Consider and act upon Change Order No. 3 to the contract with Lynn Vessels Construction, LLC for the City of Sherman Industrial Sewer Replacement Project.

General Manager Drew Satterwhite provided background information for the Board. The Project consists of the construction of approximately 6,000 feet of 21-inch, 3,000 linear feet of 18-inch and 800 linear feet of 15-inch PVC gravity sanitary sewer lines.

Change Order No. 1 resulted in the substitution of Vylon for PVC on the 21-inch pipe due to gulf coast storms interrupting suppliers' supply line. Change Order No. 1 resulted in an increase of \$5,376.51 resulting in revised contract amount of \$1,541,143.15.

Change Order No. 2 authorized the contractor to proceed with purchasing the remainder of PVC pipe in sizes 12 inch – 18 inch at the increased prices. Change Order No. 2 resulted in an increase of \$21,199.10 resulting in revised contract amount of \$1,562,342.25.

Change Order No. 3 consists of increasing approximately 380' of sewer from 15" to 18". When the contractor excavated the 15" industrial sewer that serves the west part of the industrial park, it was discovered that the existing pipe was 3.75" lower than it was shown on the plans. In order to maintain adequate flow capacity in this new section of line with a reduced slope, the sewer needed to be upsized from 15" to 18". Also included in this Change Order is a 6" sewer service for Hart Lumber which came to fruition after the project had bid. Change Order No. 3 results in an increase of \$11,178.25 to the contract, resulting in a revised contract amount of \$1,573,520.50.

Board Member Kuneman made the motion to authorize Change Order No. 3 to the contract to Lynn Vessels Construction, LLC for an increase of \$11,178.25 resulting in a revised contract amount of \$1,573,520.50. This authorization is contingent upon the City of Sherman taking similar action at their City Council Meeting. Board Member Blackerby seconded the motion. Motion passed unanimously.

- X. Consider and act upon Change Order No. 3 to the contract with MWH Constructors, Inc. for the City of Sherman Lake Texoma WTP Expansion Project.

General Manager Drew Satterwhite provided background information for the Board. This project will enable the City of Sherman to continue to meet the water demand needs of future residential and industrial growth. The project included a 10 million gallon per day capacity increase that will utilize reverse osmosis to demineralize the Lake Texoma water supply.

Change Order No. 1 consisted of needs for the foundation preparation. Change Order No. 1 increased the contract amount by \$140,075.00 resulting in a revised contract amount of \$23,945,075.00.

Change Order No. 2 mostly due to the age of the existing SCADA system, a complete replacement of the current system was required to be able to control and monitor the operation of the new Ultrafiltration and Reverse Osmosis plant from the control room of the existing plant. Change Order No. 2 increased the contract amount by \$521,535.00 resulting in a revised contract amount of \$24,466,610.00.

Change Order No. 3 addresses situations and the needs encountered as the result of updating the aged infrastructure. Change Order No. 3 increases the contract amount by \$159,518.00 resulting in a revised contract amount of \$24,626,128.00

Board Member Brown made the motion to authorize Change Order No. 3 to the contract to MWH Constructors, Inc., for an increase of \$159,518.00 resulting in a revised contract amount of \$24,626,128.00. This authorization is contingent upon the City of Sherman taking similar action at their City Council Meeting. Board Member Blackerby seconded the motion. Motion passed unanimously.

- XI. Consider Forming a Committee to review health insurance plans for the Authority.

Board Vice President Johnston appointed Brad Morgan, Mark Kuneman and Matt Brown to serve on a Committee to review health insurance plans for the Authority.

- XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Drew Satterwhite updated the Board on the status of the Paradise project. He informed the Board that Bear Creek Water System may come to GTUA for assistance for procuring funding for their project. The Regional Water Project Study now has 13 entities participating which reduced the cost for each entity.

- XIII. Adjourn

Board Vice President Johnston adjourned the Board Meeting at 12:59 p.m.

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Velma Starks

Recording Secretary

[Signature]

Secretary-Treasurer