

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY JULY 17, 2017**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Dave Stump, Donald Skelton, Donald Johnston, Mark Kuneman, Scott Blackerby, and George Rowland

Members Absent: Brad Morgan

Staff: Drew Satterwhite, P.E., Debi Atkins, Tasha Hamilton, Carolyn Bennett, Velma Starks

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Mark Gibson, P.E., City of Sherman  
David Gattis, P.E., Freeman Millican, Inc.

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I. Call to Order

President Skelton called the meeting to order at 12:32 p.m.

II. Pledge of Allegiance

Board Member Rowland led the group in the Pledge of Allegiance.

III. Oath of Office.

New board member was not present.

IV. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

Board Member Rowland made a motion to approve the consent agenda items. Board Member Kuneman seconded the motion. Motion passed unanimously.

V. \* Consider and act upon approval of Minutes of June 19, 2017 Meeting.

VI. \* Consider and act upon approval of accrued liabilities for June 2017.

VII. \* Receive Monthly Financial Information.

VIII. Citizens to be Heard.

There were no citizens present requesting to speak before the Board.

IX. Consider appointment of a Budget Committee for FY 2017-2018.

A Budget Committee consisting of George Rowland, Dave Stump and Donald Skelton was appointed.

X. Consider all matters incident and related to the issuance and sale of "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2017 (City of Ector Project)", including the adoption of a resolution authorizing the issuance of such bonds.

General Manager Satterwhite reviewed the City of Ector's Wastewater Treatment Plant background information with the board. The Greater Texoma Utility Authority is requesting a \$480,000 loan from the Clean Water State Revolving Fund to finance the planning, design, and construction of wastewater treatment plant improvements on behalf of the City of Ector; and to transfer \$62,000 in remaining excess fund from previous Texas Water Development Fund commitment to this project. The Staff recommended that the Board authorize the issuance of Contract Revenue Bonds, Series 2017 for the City of Ector. The City of Ector Council will be considering this matter at their upcoming meeting.

Board Member Stump made the motion to approve the Resolution authorizing the issuance of the Contract Revenue Bonds, Series 2017 contingent upon the City of Ector authorizing the same at their upcoming meeting. Board Member Blackerby second the motion. Motion passed unanimously.

XI. Consider and act upon authorization for the General Manager to advertise for bids for the City of Ector wastewater projects.

This is a follow-up to the previous item regarding the City of Ector's Wastewater Treatment Plant Project. Board Member Rowland made the motion authorizing the General Manager to advertise for bids for the City of Ector Wastewater Projects. Board Member Johnston seconded the motion. Motion passed unanimously.

XII. Consider and act upon Change Order No. 1 to the Vessels Construction contract for the City of Whitewright Wastewater System Improvements Project.

General Manager Satterwhite reviewed the City of Whitewright Wastewater System Improvements Project background information with the board. For the initial award, the Council excluded the award a few additive alternates, one of which was a generator for the new lift station being constructed. At the request of the City's public works staff, the Council and Board are being asked to consider adding the generator into the project which would help

prevent sewer overflows in the event of a power failure. Also included in this proposed change order is 482' of 4" pipeline which was need to extend the discharge piping to tie into the existing force main. The plans which the engineer was working from indicted the existing force in the incorrect location. Change Order No. 1 results in an increase of \$80,741.59 resulting in a revised contract amount of \$443,353.03. The Authority Staff recommended authorizing the execution of Change Order No. 1 to the contract with Vessels Construction contingent upon the City of Whitewright authorizing Change Order No. 1

Board Member Stump made the motion to authorize Change Order No. 1 to the contract with Vessels Construction contingent upon the City of Whitewright authorizing Change Order No. 1. Board Member Johnston seconded the motion. Motion passed unanimously.

XIII. Consider and act upon Change Order No. 2 to the contract with HWH for the City of Sherman Biosolids Dewatering Project.

General Manager Satterwhite reviewed the City of Sherman Biosolids Dewatering Project background information with the Board. Change Order No. 2 consists of 10 separate items with some being additions and some being reductions in the contract amount. Items 1 through 3 were requested by plant operating personnel to facilitate operations. Item 2 facilities removal and cleaning the polymer containment pan. Items 4 and 5 were required because of a larger biosolids pump footprint than anticipated. Item 10 added a manhole vent to minimize sewer gas entry into the building and two p-traps were added per building code. The needs for the remaining items are included in the change order descriptions. Change Order No. 2 results in an increase of \$9,387.46 resulting in a revised contract amount of \$1,841,406.46.

Board Member Johnston made the motion to authorize the execution of Change Order No. 2 contingent upon the City of Sherman Council authorizing the Change Order No. 2 at their next meeting. Board Member Stump seconded the motion. Motion passed unanimously.

XIV. Consider and act upon a Resolution authorizing the amendment and restatement of the Authority's Retirement Plan.

General Manager Satterwhite reviewed the Authority's Retirement Plan background information with the Board. The amendment and restatement come at no additional cost to the Authority. This will simply be added flexibility for employees to voluntarily increase the amount of money they are putting into their 401 retirement plan. The Staff recommended that the Board authorize the resolution which will amend and restate the Authority's retirement plan.

Board Member Kuneman made the motion to authorize the resolution which will amend and restate the Authority's retirement plan. Board Member Johnston seconded the motion. Motion passed unanimously.

XV. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority.

