

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY JUNE 19, 2017

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Dave Stump, Brad Morgan, Donald Skelton, Donald Johnston, and Mark Kuneman

Members Absent: Scott Blackerby and George Rowland

Staff: Drew Satterwhite, P.E., Debi Atkins, Carolyn Bennett, Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Mark Gibson, P.E., City of Sherman
David Gattis, Freeman Millican, Inc.
Alan Moore, GTUA
Kristen Savant, Norton Rose Fulbright US LLP

I. Call to Order

President Skelton called the meeting to order at 12:32 p.m.

II. Pledge of Allegiance

President Skelton led the group in the Pledge of Allegiance.

III. Presentation of Service Appreciation Plaque to Alan Moore.

General Manager Satterwhite presented the plaque to Alan Moore in appreciation of his 30 years of service. Mr. Satterwhite told the Board about the licenses Mr. Moore holds which make him such a unique employee to have on staff. The Board expressed their appreciation.

IV. Oath of Office.

New board member was not present.

V. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

Board Member Mark Kuneman made a motion to approve the consent agenda items. Board Member Dave Stump seconded the motion. Motion passed unanimously.

VI. * Consider and act upon approval of Minutes of May 15, 2017 Meeting.

VII. * Consider and act upon approval of accrued liabilities for May 2017.

VIII. * Receive Monthly Financial Information.

IX. Citizens to be Heard.

There were no citizens present requesting to speak before the Board.

X. Consider and act upon Change Order No. 1 to the contract with Corrosion Eliminators, LLC for the City of Anna Sherley Ground Storage Tank Rehabilitation Project.

General Manager Satterwhite reviewed the City of Anna Sherley Ground Storage Tank Rehabilitation Project background information with the Board. Change Order No. 1 would include a valve and blind flange to be installed on the tank. In the original bid document, there was a provision for piping installation between two ground storage tanks which was ultimately not recommended to the Board or Council for cost reasons. However, by installing this valve and blind flange while the tank is already out of service, this will allow the City to only have to remove on tank from service when they decide to ultimately connect the two tanks in the future. Change order No. 1 would increase the contract price by \$1,100.00 resulting in a revised contract amount of \$70,811.00.

Board Member Morgan made the motion to accept the Change Order No. 1 with the title changed from City Manager to General Manager on appropriate documents. Board Member Stump seconded the motion. Motion passed unanimously.

XI. Consider all matters incident and related to the issuance and sale of "Greater Texoma Utility Authority Contract Revenue Bonds, Series 2017 (City of Tom Bean Project)", including the adoption of a resolution authorizing the issuance of such bonds.

General Manager Satterwhite reviewed the City of Tom Bean planning a construction project to add an additional water well to their system. After bids were received, the low bid of \$1,016,340.00, submitted by Central Texas Water Well, was in excess of the funds available for the project. The City requested the Authority to obtain additional funding through the TWDB.

The Board directed the staff to develop a letter agreement with Central Texas Water Well that would require them to hold their bid for a total of 180 days. This would extend the deadline to August 7, 2017 at no additional cost, in consideration for the project not being re-bid. This would allow time to issue the debt and be able to award contract to Central Texas Water Well. In order to issue award, Central Texas Water Well will also need to use American Iron and Steel

materials for the project at no additional cost. Central Texas Water Well agreed with the conditions.

The funds would be received by July 25, 2017 which is within the timeframe agreed upon with Central Texas Water Well. The bond issued would allow \$25,000.00 to be used for any necessary change order and if not used can be used in wastewater project.

Kristen Savant presented the bond resolution to the Board.

Board Member Stump made the motion to authorize the issuance of such bonds contingent upon City of Tom Bean approval at their July 10, 2017 council meeting. Board Member Morgan seconded the motion. Motion passed unanimously.

XII. Consider and act upon authorization for the General Manager to award contract for the City of Tom Bean Water Well project.

General Manager Satterwhite reviewed the bids received with the Board. Based upon the project engineer's recommendation, the Authority staff recommends authorizing the award of contract to Central Texas Water Well in the amount of \$1,016,340.00. The recommendation is contingent upon the City of Tom Bean authorizing the same and the funds being available.

Board Member Stump made the motion to award the contract to Central Texas Water Well contingent upon the City of Tom Bean authorizing the same at their July 10, 2017 council meeting. Board Member Morgan seconded the motion. Motion passed unanimously.

XIII. Consider and act upon awarding contract to Wilson Contractor Services, LLC for Lake Kiowa Special Utility District ("SUD") Water System Improvements Phase 1A and 2 Water Main Replacements Project.

General Manager Satterwhite reviewed the Lake Kiowa SUD Water System Improvements Phase 1A and 2 Water Main Replacements Project background information with the Board. One bid was submitted by Wilson Contractor Services, LLC of Denton Texas in the amount of \$2,106,035.60.

Based upon the project engineer's recommendation, the Authority Staff recommends awarding the contract to Wilson Contractor Services, LLC, contingent upon the Lake Kiowa SUD Board action scheduled for June 14, 2017.

Board Member Johnston made the motion to award the contract. Board Member Stump seconded the motion. Motion passed unanimously.

XIV. Consider and act upon Change Order No. 1 to the contract with Lynn Vessels Construction for the City of Sherman Sears Lift Station Relief Sewer Project.

General Manager Satterwhite reviewed the City of Sherman Sears Lift Station Relief Sewer Project background information with the Board. The project was re-bid in April 2016 and the low bid was received by Lynn Vessels Construction in the amount of \$927,912.83. Lynn Vessels Construction was awarded the contract.