

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY MAY 15, 2017**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Dave Stump, Scott Blackerby, Brad Morgan, Donald Skelton, George Rowland, and Donald Johnston

Members Absent: Mark Kuneman

Staff: Drew Satterwhite, P.E., Debi Atkins, Carolyn Bennett, Tasha Hamilton, Velma Starks,

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Everett Grantham, former board member honoree  
Mark Gibson, P.E., City of Sherman  
David Gattis, P.E., Freeman – Millican, Inc.

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I. Call to Order

President Skelton called the meeting to order at 12:32 p.m.

II. Pledge of Allegiance

President Skelton led the group in the Pledge of Allegiance.

III. Presentation of Service Appreciation Plaque to Everett Grantham.

General Manager Drew Satterwhite presented a plaque to Everett Grantham from the Board of Directors, expressing the Board's appreciation for Mr. Grantham's service on the Board. Mr. Satterwhite expressed his and the Board's gratitude for Mr. Grantham's over sixteen years of dedicated service as Denison's representative on the Board of Directors.

IV. Consent Agenda

\*Items marked with an asterisk (\*) are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

Board Member Brad Morgan made a motion to approve the consent agenda items. Board Member George Rowland seconded the motion. Motion passed unanimously.

V. \* Consider and act upon approval of Minutes of April 17, 2017 Meeting.

VI. \* Consider and act upon approval of accrued liabilities for April 2017.

VII. \* Receive Monthly Financial Information.

VIII. Receive Quarterly Investment Report.

Debi Atkins presented the Quarterly Investment Report to the Board. Board Member Morgan made motion to accept the Investment Report. Board Member Stump seconded the motion. Motion passed unanimously.

IX. Citizens to be Heard.

There were no citizens present requesting to speak before the Board.

X. Consider and act upon Change Order No. 2 to the contract with Landmark Structures for the City of Sherman Southwest 1.5 M.G. Elevated Tank Project.

General Manager Satterwhite reviewed the City of Sherman Southwest 1.5 M.G. Elevated Tank Project background information with the board. Construction of this storage tank will allow repairs to be made to the Gallagher storage tank. Change Order Number 2 adds a 16" double door check valve and ductile iron pipping need to accommodate the change. This change is needed to facilitate mixing of water flowing into the tank with existing store water to improve water quality and reduce water age. This change will allow the City to turn over the water in each of their two tanks on an individual basis. Change Order No. 2 would increase the contract price by \$35,502.00, resulting in a revised contract amount of \$2,350,760.00. The engineer has reviewed and recommended authorizing Change Order No. 2 . The City of Sherman will consider this at their May 15 Council meeting.

Board Member Morgan made the motion to authorize the Change Order No. 2 contingent upon the Sherman City Council authorizing the Change Order No. 2 at their May 15<sup>th</sup> meeting.. Board Member Stump seconded the motion. Motion passed unanimously.

XI. Consider and act upon Change Order No. 5 and a Resolution by the Board of Directors of The Greater Texoma Utility Authority accepting the contract with Crescent Constructors for the construction of the City of Sherman Wastewater Treatment Plant Headworks Lift Station Replacement and Electrical Upgrade Project as complete.

General Manager Satterwhite reviewed the City of Sherman Wastewater Treatment Plant Headworks Lift Station Replacement and Electrical Upgrade Project background information with the board. The lift station will incorporate some of the salvageable equipment from the old lift station and will enable the City to handle additional peak flows. The electrical upgrades will include new variable frequency drives, HVAC upgrades, and will provide two new electrical services in order to supply the additional pumping capacity.

The first 3 change orders for this contract decreased the contract amount. The 4<sup>th</sup> Change order increased the contract amount. Change Order No. 5 reduced the contract price by \$11,750.00 resulting in a revised contract amount of \$4,591,673.94. The extra crushed stone under the lift station deep foundation and the additional depth for concrete piers were not needed.

Board Member Stump made the motion to authorize Change Order No. 5 and the resolution authorizing closeout of the contract with Crescent Constructors, Inc. contingent upon the Sherman City Council authorizing the same at their May 15<sup>th</sup> meeting. Board Member Morgan seconded the motion. Motion passed unanimously.

XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

General Manager Satterwhite updated the board on the CGMA project, including the vault necessary to take water directly from the North Texas Municipal Water District. Much discussion has transpired since the original project was started. Formal contracts are being worked on at this time to take care of problems that have arisen.

A committee consisting of Donald Skelton, George Rowland and Donald Johnston was established to work with staff on Board policy updates.

General Manager Satterwhite reported on the number of applicants for the accounting position. The position is anticipated to be filled this week.

Mr. Satterwhite contacted the City of Paradise consulting engineer to discuss their request for assistance. He also gave updates on Van Alstyne, Lake Kiowa, and Ector projects.

XIII. Adjourn

President Skelton declared the meeting adjourned at 1:15 p.m. .

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Velma Starks  
Recording Secretary

Angie T. Riley  
Secretary-Treasurer