

MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY

MONDAY MAY 16, 2016

AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020

Members Present: Everett Grantham, Mark Kuneman, George Rowland, Brad Morgan, Dave Stump, Clyde Yeatts, Donald Johnston, Donald Skelton, and Jeannie Anderson

Members Absent: None

Staff: Drew Satterwhite, Debi Atkins, Velma Starks, Carolyn Bennett

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Don Anderson, Citizen of Gunter
Mark Gibson, City of Sherman
Michael Hutchins, Herald Democrat

I. Pledge of Allegiance

President Skelton led the group in the pledge of allegiance.

II. Call to Order

President Skelton called the meeting to order at 12:31 pm.

III. Consent Agenda

Items marked with an asterisk () are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board Member or a Citizen request a specific item to be discussed and voted on separately.

Vice President Anderson made a motion to approve the consent agenda items. Board Member Grantham seconded the motion. Motion passed unanimously.

IV. * Consider and act upon approval of Minutes of April 18, 2016 Meeting.

V. * Consider and act upon approval of accrued liabilities for April 2016.

VI. * Receive Monthly Financial Information.

VII. Receive Quarterly Investment Report

Debi Atkins, the Authority Finance Officer, reviewed the Quarterly Investment Report with the Board of Directors.

VIII. Citizens to be Heard.

There were no citizens requesting to appear before the Board.

IX. Consider and act upon funding of the Water Meter Replacement Project for the City of Tom Bean utilizing funds from GTUA/Tom Bean Contract Revenue Bonds, Series 2015

General Manager Satterwhite informed the Board the Authority issued bonds on behalf of the City of Tom Bean last year for construction of an additional water well for the City. As a part of this project, \$10,000 was allocated for meter replacement. The Texas Water Development Board requires entities utilizing State Water Implementation Fund for Texas ("SWIFT") bond funds to address any water loss problems, utilizing a portion of the SWIFT bond funds to mitigate water loss. The City staff requested \$10,000 be set aside for addressing replacement of meters for the City's water loss problems. A proposal has been received from Texas Meter and Sewer Company of Princeton, Texas. The City staff feels the master meters proposed best fit the needs of the City for their water loss problems. City staff will install the meters.

Board Member Stump made a motion to approve purchase of meters for the City of Tom Bean. Vice President Anderson seconded the motion and the motion passed unanimously.

X. Consider and act upon authorizing the General Manager to take steps necessary to fund the Regional Water Project Study

Mr. Satterwhite discussed the need for water supply availability and reliability for the area. Area water providers have expressed an interest in a project utilizing surface water from Lake Texoma. The Authority has five existing water storage contracts with the US Army Corps of Engineers. Fifteen (15) water providers have entered into contracts with the Authority for the water storage. This project was explored previously to determine the interest level of the entities with water storage, and thirteen (13) entities have expressed an interest in participating in a regional water project.

Board Member George Rowland made a motion to authorize the General Manager to take steps necessary to fund the Regional Water Project Study. Vice President Anderson seconded the motion and the motion passed unanimously.

XI. Consider and Act upon award of contract for the City of Sherman Sears Lift Station Relief Sewer Project

Mr. Satterwhite informed the Board the City of Sherman has requested assistance from the Authority in financing and construction of the Sears Lift Station Relief Sewer Project. This project allows the City to take the lift station out of service and utilize gravity sewer. Bids were taken August 2015, with only one bid received, which was well over the engineer's estimate. The City staff and Project Engineer determined it would be best to wait and re-bid the project at a later

date. Bids were re-solicited in March-April, with two bids received for the project on April 19, 2016. The low bid was received from Lynn Vessels Construction LLC. David Gattis, P.E., with Freeman-Millican, Inc., provided a letter recommending award of the contract to Lynn Vessels Construction LLC in the amount of \$927,912.83.

Board Member Kuneman made a motion to approve award of the contract for the City of Sherman Lift Station Relief Sewer Project to Lynn Vessels, LLC, subject to the approval of the Sherman City Council at their May 16th meeting, in the amount of \$927,912.83. Board Member Stump seconded the motion. Motion passed unanimously.

XII. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority

Mr. Satterwhite discussed the next waterline contract for the Lake Kiowa SUD with the Board, Gainesville Water Treatment Plant Head Tank Project, the Sadler WWTP Rehabilitation Project, and developers pursuing a project on the south side of City of Howe for a wastewater treatment plant. The developers requested a meeting with Authority staff to discuss operations of the plant to meet Texas Commission on Environmental Quality regulation. It was the consensus of the Board that the Authority staff continue discussions with the developers regarding this development in Howe and the Authority's participation. Mr. Satterwhite informed the Board of Directors a new Accountant, Tasha Hamilton, has been hired and Scott Perry a new Groundwater Field Technician has also been hired. Mr. Satterwhite updated the Board regarding the GMA-8 Desired Future Conditions process, and the City of Bells water system now being operated by GTUA Operator Wayne Eller. Mr. Satterwhite asked the Board to postpone the August Board meeting to 29th of August as opposed to 15th. It was the consensus of the Board that the meeting could be postponed until August 29th.

XII. Adjourn.

Vice President Anderson made a motion to adjourn the meeting at 1:25pm. The motion was seconded by Board Member Yeatts and passed unanimously.

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Carolyn Bennett
Recording Secretary

Angie Raley
Secretary-Treasurer