

**MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY APRIL 18, 2016

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Jeannie Anderson, George Rowland, Brad Morgan, Dave Stump, Clyde Yeatts, Donald Johnston, and Donald Skelton

Members Absent: Everett Grantham, Mark Kuneman

Staff: Drew Satterwhite, Debi Atkins, Velma Starks, Carolyn Bennett

General Counsel: Mike Wynne, Wynne and Smith

Visitors: Len McManus, McManus & Johnson
Steve White, City of Van Alstyne

I. Pledge of Allegiance.

President Skelton led the group in the pledge of allegiance.

II. Call to Order.

President Skelton called the meeting to order at 12:32pm.

III. Consent Agenda.

Items marked with an asterisk () are considered routine by the Board of Directors and will be enacted in one motion without discussion unless a Board member or a Citizen request a specific item to be discussed and voted on separately.

Secretary/Treasurer Rowland made a motion to approve the consent agenda items. Board Member Yeatts seconded the motion. Motion passed unanimously.

IV. * Consider and act upon approval of Minutes of March 28, 2016 Meeting.

V. * Consider and act upon approval of accrued liabilities for March 2016.

VI. * Receive Monthly Financial Information.

VII. Receive Quarterly Investment Report.

General Manager Satterwhite informed the Board this report was being drafted by Debi Atkins, Finance Officer, and Dick Long, Investment Advisor. A final report will be presented to the Board at a later date.

VIII. Citizens to be Heard.

There were no citizens requesting to appear before the Board.

IX. Consider and act upon awarding the Contract for the City of Sadler Wastewater Treatment Plant Improvements Project.

Mr. Satterwhite provided the Board with the background for the City of Sadler Wastewater Treatment Plant ("WWTP") Improvements Project. The Sadler WWTP is out of compliance with the Texas Commission on Environmental Quality and in need of refurbishing. The bond resolution for this project was approved at the March meeting, and closing should occur on April 28th.

Four (4) bids were received on April 11, 2016. Patterson Professional Services was the apparent lowest responsive bidder, in the amount of \$298,951.88. Freeman-Millican, Inc., the consulting engineers for the project, provided a recommendation to award the contract to Patterson Professional Services.

Mr. Satterwhite discussed the liquidated damages provision contained in the contract documents with the Board of Directors.

Board Member Stump made a motion to award the contract for the City of Sadler Wastewater Treatment Plant Improvements Project to Patterson Professional Services in the amount of \$298,951.88, contingent upon receipt of Texas Water Development Board funds. Vice President Anderson seconded the motion and the motion passed unanimously.

X. Consider and act upon Change Order No. 1 to the Contract with C-Con Services, Inc. for the City of Van Alstyne Water Supply Improvements Project.

Mr. Satterwhite informed the Board Change Order No. 1 to the contract with C-Con Services, Inc. for the City of Van Alstyne Water Supply Improvements Project will be necessary to address disinfection facilities at the surface water take point for the project. Chemical feed improvements to add ammonia feed injection facilities is needed at this time, to allow the City of Van Alstyne to take surface water by summer, through the Collin-Grayson Municipal Alliance waterline.

Board Member Stump made a motion to approve Change Order No. 1 to the Contract with C-Con Services, Inc. for the City of Van Alstyne Water Supply Improvements Project, subject to approval by the Van Alstyne City Council at the next Council meeting. Vice President Anderson seconded the motion. Motion passed unanimously.

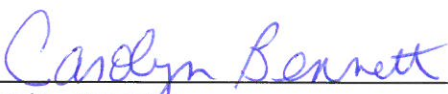
XI. Receive General Manager's Report: The General Manager will update the Board on operational and other activities of the Authority.

Mr. Satterwhite informed the Board the City of Ector has funds remaining in their 2013 Bond Issue and the City has requested to use the funds to address improvements to their wastewater treatment plant to meet Texas Commission on Environmental Quality requirements.. Mr. Satterwhite also discussed the City of Gainesville Water Treatment Plant project, and the need to construct a head tank at the plant, to alleviate surge being experienced during operations of the plant. He also informed the Board that the Sherman Sears lift station relief sewer was re-advertised, with bids to be opened April 19th. In addition, the Sherman Council will consider authorizing advertising for the wastewater treatment plant biosolids project at their April 18th meeting.

XII. Adjourn.

Vice President Anderson made a motion to adjourn the meeting at 1:00pm. The motion was seconded by Board Member Stump and passed unanimously.

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Recording Secretary



Secretary-Treasurer