

**MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, NOVEMBER 10, 2014

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Don Skelton, Bill Johnson, George Rowland, Jeannie Anderson, Mark Kuneman, Brad Morgan, Dave Stump, Clyde Yeatts

Members Absent: Everett Grantham

Staff: Drew Satterwhite, Debi Atkins, Carolyn Bennett and Carmen Catterson

General Counsel: Michael Wynne, Wynne & Smith Law

Visitors: Michael Hutchins, Herald Democrat

I. Call to Order

President Skelton called the meeting to order at 12:30 PM

II. Consent Agenda

The items marked with an asterisk (*) are considered routine by the Board of Directors and will be enacted in one motion with the consent agenda. President Skelton asked the Board if there were any items they wished to have removed from the consent agenda for discussion. There were no items requested by the Board of Directors to be removed from the consent agenda for discussion. Board Member Stump motioned to approve the consent agenda. The motion was seconded by Board Member Anderson and passed unanimously.

III. * Consider and act upon approval of Minutes of October 20, 2014 Meeting

IV. * Consider and act upon approval of accrued liabilities for October 2014

V. Citizens to be Heard

Mr. Satterwhite introduced the visitors (listed above).

VI. Consider and act upon Change Order No. 1 to the contract with North Texas Contracting, Inc. for the CGMA 30" Water Transmission Line Lowering at Melissa Road project

In 2013, the City of Melissa alerted the Authority of their need to lower the CGMA 30" waterline at Melissa Road in connection with the expansion of Melissa Road. Since the Authority

owns the right of way, the City of Melissa was required to reimburse the Authority for all costs associated with lowering the 30" waterline. In June, the Authority approved a contingent close out on the project. During the process of collecting the close out documents, the engineer discovered that an \$800 temporary rock dam was not installed and the contract should be reduced by \$800. The contractor and engineer have signed the change order.

Board Member Morgan motioned to approve Change Order No. 1 to the contract with North Texas Contracting for the CGMA 30" Water Transmission Line Lowering at Melissa Road project. The motion was seconded by Vice President Johnson and passed unanimously.

VII. Consider and act upon Administrative Service contract with the North Texas Groundwater Conservation District for 2015

The Authority has provided administrative services to the North Texas Groundwater Conservation District (NTGCD) since 2010. This contract will be on the November 18th NTGCD Board meeting agenda. The contract is considered on an annual basis. The staff feels the contract is beneficial to both organizations. The NTGCD Board of Directors seems to be pleased with the services provided. The Board discussed the possibility of the NTGCD extending the contract beyond 1 year terms. Mr. Wynne also confirmed that the contract includes a 90-day termination clause.

Board Member Anderson motioned to approve an Administrative Service contract with the NTGCD for 2015. The motion was seconded by Board Member Stump and passed unanimously.

VIII. Consider and act upon Administrative Service contract with the Red River Groundwater Conservation District for 2015

This is similar to the previous item. The Board discussed the differences between the two Groundwater Conservation Districts. It was noted that the Red River Groundwater Conservation District (RRGCD) has a smaller budget.

Vice President Johnson motioned to approve an Administrative Service contract with the RRGCD for 2015. The motion was seconded by Board Member Yeatts and passed unanimously.

IX. Consider and review Investment Policy

The Public Funds Investment Act requires the Authority to maintain an Investment Policy and to review it annually. President Skelton and the staff have reviewed the policy and recommend that the policy be referred to a committee for action to be taken at a later meeting. President Skelton agreed with Mr. Satterwhite that the policy needed revision. President Skelton created a committee of Director Rowland, Director Morgan and himself to review the policy and provide recommendations.

Board Member Anderson motioned to refer the Investment Policy to a committee and to table action until the next meeting. The motion was seconded by Board Member Stump and passed unanimously.

X. Receive General Manager's Report

Mr. Satterwhite reported that \$340,000 was issued for the City of Ector earlier this year. Approximately \$200,000 in bond funds remained after the original project. The City has requested

the funds be used to paint the outside of the storage tanks. This should be ready to award the contract in early 2015.

The City of Tom Bean has requested the Authority assist in the construction of a ground storage tank and a new well. The application for funding should be provided to the Board for consideration in the next few months.


The NTGCD and RRGCD were both selected for auditing by the State Auditor's Office earlier this year. Twelve districts were selected. Both districts scored very highly on the audit. The Board thanked the staff for their work.

The City of Savoy hired the Authority to provide operations services. The Authority staff has done everything possible to help the City come into compliance. The Authority is working with the Texas Commission on Environmental and the City in an attempt get their plant into compliance by means of Supplemental Environmental Project or Inability to Pay.

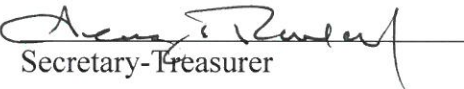
XIII. Adjourn

Upon motion by President Skelton, seconded by Vice President Johnson and passed unanimously, the Board adjourned at 12:52 PM.

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Recording Secretary



Secretary-Treasurer