

**MINUTES OF THE BOARD OF DIRECTORS' SPECIAL MEETING
GREATER TEXOMA UTILITY AUTHORITY**

MONDAY, MAY 13, 2013

**AT THE ADMINISTRATIVE OFFICES
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Don Skelton, Bill Johnson, George Rowland, Jeannie Anderson, Dick Dowd, Everett Grantham, Mark Kuneman, David Sprowl, Clyde Yeatts

Members Absent: None

Staff: Jerry Chapman, Carolyn Bennett, Laurie Killian, and Carmen Catterson

Visitors: Mike Wynne, Wynne and Smith, LLC
Jonathan Cannon, Herald Democrat
Mark Gibson, City of Sherman

I. Call to Order

President Skelton called the special meeting to order at 12:32 PM

II. Consent Agenda

The items marked with an asterisk (*) are considered routine by the Board of Directors and will be enacted in one motion with the consent agenda. President Skelton asked the Board if there were any items they wished to have removed from the consent agenda for discussion. There were no items requested by the Board of Directors to be removed from the consent agenda for discussion. Vice President Johnson motioned to approve the consent agenda. The motion was seconded by Board Member Kuneman and passed unanimously.

III. * Consider and act upon approval of Minutes of April 15, 2013 Meeting

IV. * Consider and act upon approval of accrued liabilities for April 2013

V. Citizens to be Heard

Mr. Chapman introduced the visitors.

VI. Consider and act upon Change Order No. 1 and a Resolution accepting the contract with W. Brown Enterprises, Inc. for the Sherman Surface Water Distribution Pipeline East – Schedule “A” project as complete.

Last year the Authority began a project for the City of Sherman to construct a secondary line from the water treatment plant to the City’s distribution system. The construction is now complete. The

recommended change order reconciles for final quantities. The City of Sherman has this item on their agenda for May 20th.

Board Member Yeatts motioned to approve Change Order No. 1 and a Resolution accepting the contract with W. Brown Enterprises, Inc. for the Sherman Surface Water Distribution Pipeline East – Schedule “A” project as complete, contingent upon similar action being taken by the Sherman City Council. The motion was seconded by Board Member Dowd and passed unanimously.

VII. Consider and act upon a Resolution accepting the contract with MasTec, Inc. for the Princeton Tickey Creek project as complete

This project was less than \$50,000 and was constructed by purchase order. The construction is now complete and the engineer has recommended acceptance of the project. The City of Princeton has approved the contract.

Board Member Dowd motioned to adopt a Resolution accepting the contract with MasTec, Inc. for the Princeton Tickey Creek project as complete. The motion was seconded by Board Member Yeatts and passed unanimously.

VIII. Receive legislative update

IX. *Receive Monthly Financials

X. Receive Quarterly Investment Report

XI. Consider and provide direction on health insurance coverage for employees for 2013-2014

The Authority’s insurance anniversary is July 1st. Mrs. Killian has worked for several years in the insurance industry and has always worked to find the most economical package for the Authority. The Authority bid for insurance policies in 2010 and has used United Healthcare since that time. The increase this year is 21%. With the increased requirements on all new policies the Authority would have additional restrictions and possibly additional fees. Vice President Johnson asked if the staff has explored joining other groups to qualify for a larger policy. Mr. Chapman explained that the staff has researched in the past joining with other organizations and the rates were not competitive. The rates are based on age first, gender second and claim utilization last. Board Member Kuneman expressed that he would like to have time to research other policies. Action will not need to be taken until the June meeting in order for the policy to become effective July 1. President Skelton requested Board Member Kuneman work with the staff to develop the best policy for the cost and report to the Board at the next meeting.

This item was tabled until the next meeting.

XII. Executive Session

Pursuant to Government Code Section 551.074, the Board adjourned into closed Executive Session at 12:47 PM to discuss the following:

Deliberate the appointment, employment, evaluation and duties of an employee

XIII. Regular Session

The Board reconvened into regular session at 1:03 PM. President Skelton stated no action was taken on items discussed during the Executive Session.

President Skelton read a statement that Mr. Chapman will be retiring. Mr. Chapman will stay employed at the Authority until his successor has been selected and properly oriented. Mr. Chapman has been employed at the Authority since 1982.

Board Member Kuneman motioned to approve the Screening Committee of President Skelton and Board Members Sprowl and Yeatts, the inclusion of two members from the groundwater districts. The motion was seconded by Board Member Anderson and passed unanimously.

XIV. Receive General Manager's Report

Mr. Chapman reported on a letter to the editor in the Herald Democrat on Monday, May 13th regarding the definition of a closed system. Mr. Chapman provided a proposed response to be provided to the newspaper. Once the letter has been reviewed and approved by the North Texas Municipal Water District (NTMWD) the letter will be sent to the editor.

The Anna connection from the CGMA line to their distribution system has been made and is nearly ready to be put into service. The CGMA meeting is scheduled for May 15th. The NTMWD will be entering Stage 3 of their Water Conservation and Drought Contingency Plan, which will impact all entities receiving water from their NTMWD.


The preconstruction meeting with the Gainesville contractors was held last week and Notices to Proceed have been issued to the contractors.

Mrs. Killian made copies of the Authority's health insurance policy for the Board so they can review the plan and make any recommendations and provide direction at the next meeting.

XV. Adjourn

Upon motion by President Skelton, seconded by Vice President Johnson and passed unanimously, the Board adjourned at 1:16 PM.

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Recording Secretary


Secretary-Treasurer