

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
GREATER TEXOMA UTILITY AUTHORITY**

**MONDAY, DECEMBER 17, 2012**

**AT THE ADMINISTRATIVE OFFICES  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: Don Skelton, Bill Johnson, George Rowland, Everett Grantham, David Sprowl, Clyde Yeatts

Members Absent: Duane Hayes, Paul Kirley, Mark Kuneman,

Staff: Jerry Chapman, Debi Atkins, Carolyn Bennett and Carmen Catterson

Visitors: Mike Wynne, Wynne and Smith, LLC  
Mark Gibson, City of Sherman  
Jerri Whitley, Herald Democrat

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I. Call to Order

President Skelton called the meeting to order at 12:32 PM

II. Consent Agenda

The items marked with an asterisk (\*) are considered routine by the Board of Directors and will be enacted in one motion with the consent agenda. President Skelton asked the Board if there were any items they wished to have removed from the consent agenda for discussion. There were no items requested by the Board of Directors to be removed from the consent agenda for discussion. Board Member Sprowl motioned to approve the consent agenda. The motion was seconded by Vice President Johnson and passed unanimously.

III. \* Consider and act upon approval of Minutes of November 19, 2012 Meeting

IV. \* Consider and act upon approval of accrued liabilities for November 2012

V. Citizens to be Heard

Mr. Chapman introduced the visitors.

VI. Consider and act upon Change Order No. 1 (close out) and a Resolution accepting the contract with Landmark Structures I, LP for the Princeton 1.0 Million Gallon North Elevated Storage Tank project as complete

The construction of a 1.0 million gallon elevated storage tank project for the City of Princeton began in 2010 and was substantially complete in June 2012. The punch list items have now been completed. A change order has been provided for consideration. The change order provides for a deduction of \$58,983.30. The close out documents have been provided, along with a letter of recommendation to accept the project as complete from the engineer.

Vice President Johnson motioned to accept Change Order No. 1 (close out) and a Resolution accepting the contract with Landmark Structures I, LP for the Princeton 1.0 Million Gallon North Elevated Storage Tank project as complete. The motion was seconded by Board Member Sprowl and passed unanimously.

At this time President Skelton moved to Item XIV.

XIV. Presentation of GFOA Certificate of Achievement

Secretary/Treasurer Rowland presented a Certificate of Achievement from the Government Finance Officers Association. Mrs. Atkins has been presented with more than 20 awards since she has been working for the Authority. The Board expressed their appreciation for the quality of reporting. The awards are very useful when selling bonds.

President Skelton moved back to posted agenda order, beginning with Item VII.

VII. Consider and act upon award of contract to A&M Construction & Utilities, Inc. for the City of Anna Water Well No. 2 Ground Storage Tank Rehabilitation project

Bids were taken on December 4, 2012 for a rehabilitation project for the Anna Water Well No. 2 ground storage tank. 9 bids were received, with the low bid being submitted by A&M Construction & Utilities, Inc. for \$98,500. The award of contract will be considered by the Anna City Council on December 18<sup>th</sup>. Funds are available out of the 2007 bond issue. This is the first project the Authority has worked with the Birkhoff, Hendricks & Carter, LLP engineering firm.

Board Member Sprowl motioned to award the contract for the City of Anna Water Well No. 2 Ground Storage Tank Rehabilitation project to A&M Construction & Utilities, Inc. in the amount of \$98,500, contingent upon similar action being taken by the Anna City Council. The motion was seconded by board Member Grantham and passed unanimously.

VIII. Consider and act upon Change Order No. 1 to the contract with W. Brown Enterprises, Inc. for the City of Sherman Surface Water Distribution Pipeline East – Schedule A.

This change order will add 36 linear feet of 24" water pipeline to prevent casing under the railroad. The Sherman City Council will consider this at their January meeting.

Vice President Johnson motioned to accept Change Order No. 1 to the contract with W. Brown Enterprises, Inc. for the City of Sherman Surface Water Distribution Pipeline East – Schedule A. The motion was seconded by Secretary/Treasurer Rowland and passed unanimously.

IX. Consider and act upon 2013 Administrative Services Agreement with North Texas Groundwater Conservation District

In 2010, the Authority began providing administrative support at the request of the local governments to the groundwater conservation districts. This reduced the cost required to operate the districts, which lowered the production rate needed to support the budget. The contract has already been approved by the groundwater districts. The only change from the 2012 contract and the 2013 contract, is the accounting activities rate was increased to reflect the beginning of quarterly invoicing.

The districts currently have approximately 650 wells registered in the North Texas GCD and 450 in the Red River GCD. There are more individual wells being registered in Fannin County, with more municipal wells in Grayson County. Energy wells are being registered in Denton County and Cooke County, along with municipalities and small homeowners associations.

