

**Greater Texoma Utility Authority/City of Sadler Wastewater Treatment Plant Rehabilitation Project(s)  
Request for Qualifications for Engineering**

Greater Texoma Utility Authority (“GTUA”), on behalf of the City of Sadler (“City”), is seeking qualifications for engineering services for rehabilitation of the City’s wastewater treatment plant.

**Scope of Work:** 1)Design and construction of wastewater treatment plant rehabilitation to a point where the plant can reliably meet TCEQ effluent limits; 2) Preparation of required Engineering Feasibility Report and all required Texas Water Development Board documents; 3) Assistance in preparation of Environmental Information Document; 4) Assistance to GTUA and the GTUA’s consultants in preparation of the TWDB Loan application; 5) Preparation of bid packages and assistance with project(s) bidding; 6) Twice per month construction observation during on site construction with technical training & technical supervision of daily inspector, construction administration, and contract coordination with TWDB; and 7) Preparation of any required permits as necessary for project(s).

**Statement of Qualifications (SOQ):** Furnish an SOQ to include the following information:

1) Experience with design wastewater treatment plants; 2) Project team and project team resumes; 3) Experience with TWDB funded projects; 4) Experience with construction phase engineering services for wastewater systems; 5) Experience in the design/construction services in the North Texas/Sadler area; and 6) List of references with contact information.

**Submission Requirements:** If your firm is interested in being considered for this assignment, submit your SOQ to General Manager, Greater Texoma Utility Authority, 5100 Airport Drive, Denison TX 75020 (US Mail and delivery) (903-786-4433) no later than 3:00PM Wednesday, October 28, 2015. Three (3) copies of the SOQ must be submitted. Each statement should be limited to no more than 10 pages including the cover letter.

**TWDB’s Minority Business Enterprise (MBE) / Women’s Business Enterprise (WBE) Requirements:**

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB).

Any contract or contracts awarded under this Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies or employees are or will be a party to this RFQ, or any resulting contract.

Equal Opportunity in Employment – All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Bidders on this work will be required to comply with the President’s Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations 41 CFR Part 60.

This contract is subject to the Environmental Protection Agency’s (EPA) “fair share policy,” which includes EPA-approved “fair share goals” for Minority Business Enterprise (MBE) & Women Business Enterprise (WBE) firms in the Construction, Supplies, Equipment, and Services procurement categories. EPA’s policy requires that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to Minority Business Enterprise and Women-Owned Business Enterprise firms. Although EPA’s policy does not mandate that the fair share goals be achieved, it does require applicants and prime contractors to demonstrate use of the six affirmative steps. The current fair share goals for the State of Texas are as follows:

	<u>MBE</u>	<u>WBE</u>
<b>Construction</b>	<b>12.94%</b>	<b>8.72%</b>
<b>Equipment</b>	<b>7.12%</b>	<b>5.39%</b>
<b>Services</b>	<b>10.84%</b>	<b>5.72%</b>
<b>Supplies</b>	<b>9.68%</b>	<b>9.34%</b>

The following factors, in order of relative importance, will be used in identifying the highest qualified engineering firm:

1. Professional qualifications of the individual(s) (including subcontractors) who will perform the work.
2. The engineering firm's performance record and experience working with GTUA and/or City.
3. The engineering firm's familiarity and previous project experience with GTUA and/or City.
4. The engineering firm's record and experience (including subcontractors) with State and Federal Funding agencies.
5. The engineering firm's familiarity with the public infrastructure needs of the North Texas/Sadler Area.
6. The engineering firm's insurability and status of current work-related litigation or arbitration.
7. The engineering firm's subcontractors (if applicable) and organizational structure.
8. The engineering firm's anticipated workload during period of engagement and availability of personnel.

### **Evaluation Process**

GTUA/City may:

1. Call upon anyone they deem necessary to assist with the evaluation;
2. Obtain information from references;
3. Contact engineering firms for the purpose of obtaining additional information or clarification during the evaluation period;
4. Evaluate each qualification package received, in accordance with the Evaluation Factors, based on the contents of the SOQ package, any subsequent written clarifications required, and reference information obtained;
5. Rank and determine the highest qualified engineering firm based solely upon the evaluation of the SOQ package, any subsequent written clarifications required, and reference information obtained;